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September 17, 2012

Earlier this year the neighbors of UCSF's Parnassus campus delivered a petition to you identifying two long-standing problems with UCSF's community meetings process:

- Lack of advanced notice for community meetings; and
- Little or no advance delivery of community meeting

You responded by publishing a new policy (<http://www.ucsf.edu/sites/default/files/documents/ucsf-community-meeting-notification.pdf>) that promised greater notice. To quote:

We commit to striving to meet the following information distribution schedule for community meetings, including UCSF Community Advisory Group (CAG) meetings, CAG Action Team meetings, and other UCSF community meetings:

Community meeting notification will begin a minimum of four weeks in advance of the community meeting with an email notification and an online meeting announcement posted on this website. If a specific meeting location is not known, a "save the date" notice will be posted.

On Sep. 14th Barbara Bagot-Lopez sent out an announcement for a Community Advisory Group meeting on Sep. 19th to discuss the Long Range Development Plan (LRDP). This is wildly insufficient notice, and is a violation of your own community meetings policy. We urge you to postpone this meeting to provide sufficient notice to all members of the community to attend.

Sincerely,

Shabbir J. Imber Safdar

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